

Brandon Ridge
November Meeting Minutes
November 17, 2009

Type: Board Meeting
Attendees
Board: Tamara Gaspar, Eugene Brown, Tom Hadziutko
Management: Tom Small

Location: Brandon Ridge

Meeting called to order at 6:35pm by Tamara Gaspar

6:35p – Tom S. reviewed the breakdown of homeowners that are currently at the attorney's office. Discussed whether or not to pursue further action at this time on some of the accounts that we have had trouble getting collections on; decided to get more information from the attorney about communication with the owners before making a decision.

6:45p – Discussed requiring auto-draft for homeowners on payment plans. Tom S. is looking into the fees. No decision made at this time.

6:50p – Discussed balance owed to attorney and how best to get it paid.

7:00p – Discussed budget meeting. An officer has been scheduled to be in attendance. Amanda-Smith Thompson from the City of Concord has requested to be a guest speaker; will request that she speak at the end.

7:10p – Discussed implementing a \$250 transfer fee policy for home sales. Management Company has board approval to waive the fee at their discretion.

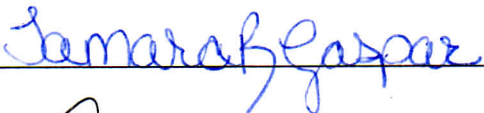
7:16p – Motion by Tamara to adopt transfer fee policy; seconded by Eugene.

7:20p- Scheduled December Board meeting for Tuesday 12/15/09 at 7:30p.

7:25p – Discussed having the dues payments broken out into two installments again this year. Board agreed that this was beneficial to the community and will do it again. The 1st payment will be due 1/1/10 and late after 1/30/10. The second payment will be due 4/1/10 and late after 4/30/10.

7:30p – Meeting adjourned.

President Signature:



Secretary Signature:

